

# HERBERT HOOVER CHAPTER



## IOWA ENGINEERING SOCIETY

### BOARD MEETING SUMMARY – DECEMBER 11, 2009

Those in attendance:

Shawn Leuth	Chapter President
Micheal Muehlenbruch	Chapter Treasurer
Dave Panos	
Tim Wiles	
Joe Walters	

1. Newsletter
  - a. Shawn to contact Marv Houg to get Photos
  - b. Marlon to prepare company profile for Newsletter. Shawn to contact on Monday.
  - c. Marlon will be hosting the January meeting. Need to get date set and flyer out for members to get on their schedule.
  - d. We determined that we need to be two meeting ahead on getting the flyers out and dates set so members feel they have time to put on their schedule. This way nobody should have an excuse that they did not know in time.
  - e. Dave Panos will get all of the E-Week activities to Lisa so we can get them put in the Newsletter.
  - f. CR Mathcounts – February 13<sup>th</sup> w/ Corporate Challenge the Thursday before.
  - g. IC Mathcounts – February 27 w/ Corporate Challenge to be determined.
  - h. Career Guidance on February 16.
  - i. Dave was going to get information regarding the “First Tech Challenge and Lead the Way to include in the Newsletter.
  - j. We need to list the Scholarship Winners in this Newsletter. I will contact Dan Schmidt and let him know we have the money to pay and get the names to Lisa. Should include a small article regarding the scholarship matches with UI and ISU and that Kirkwood has been added.
  - k. Talked about doing personal profile on past scholarship recipients.
2. President Report
  - a. Need to communicate more/better. Heard this from a few people.
3. VP Report – Not Present but emailed report
  - I’m planning to work on a membership drive after Christmas; don’t think I can work it in before that.
  - I still have not heard back from the state office in regards to switching the direct deposits to the new account.
4. Treasurer’s Report
  - a. Need to get the books balanced so we can move on.
  - b. Convert Money Market money into Hills Account so we can have cash flow to work while the account information is cleared up with the Corporate Office. (I suggest we do not do this until we get approval of the meeting minutes in January of the**

**December meeting. I want all members to be aware and on board with this decision. Once we get the bank issues cleared up, we can then put back into a money market, or something.)**

- c. Need to get transfer completed with the home office regarding bank transfer.

All please note that we will have a monthly board meeting prior to the schedule host meeting. If we do not have a hosted meeting in a given month, we will still meet. Dates to be determined. **Count on a monthly Board Meeting.**

